Only 'Individuals' to affix recent photograph

Form No. 49AA

Application for Allotment of Permanent Account Number [Individuals not being a Citizen of India/Entities incorporated outside India/Unincorporated entities formed outside India]

Only 'Individuals' to affix recent photograph
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	C details* [To be filled in by Foreign Institutional Investor or a Qualified Securities and Exchange Board of India (SEBI)]	Foreign Investor, as prescribed under the regulations issued by
	Control" as defined under SEBI (Substantial Acquisition of Shares and Tak	keovers) Regulations,1997
"B	Beneficial owner" as defined in the para 5.1 of SEBI circular dated December	ber 31, 2010 on Anti Money Laundering.]
(a)	In case of Individuals	Please select as applicable
	Marital Status Single Married Divorced	Widow/Widower
	Citizenship Status I Foreigner P Person of Indian	o origin O Overseas citizen of India
	In case of foreigner, country of citizenship	
	Occupation details Private sector service Public sector/Govt.	service Business Professional
	Agriculturist Retired	Housewife Student Others
(b)	In case of non individuals	Please select as applicable
	R Private Company U Public Company	D Body Corporate
	S Financial Institution N Non Governmen	t Organization C Charitable Organization
(c)	Gross Annual Income - INR	
	Networth (Assets less liabilities) in INR	
(d)	In case of a Public Company, whether listed on a stock exchange	Yes No Please select as applicable
	If yes, then indicate name of the stock exchange	
(e)	In case of Non-individuals	
	Does it have few persons or persons of the same family holding beneficia	I ownership and control.
	["Control": Control shall include the right to appoint majority of the director a person or persons acting individually or in concert, directly or indirectly, shareholders agreements or voting agreements or in any other manner "E or controls the applicant and/or the person on whose behalf a transaction effective control over a juridical person]	including by virtue of their shareholding or management rigths or Beneficial owner" means the natural person who ultimately owns
(f)	Is the entity involved / providing any of the following services	Please select ✓ as applicable
	Foreign exchange, Money Changer Services	Yes No
	Gaming/Gambling/Lottery services (Casinos and Betting Syndicates)	Yes No
	Money Lending, Pawning	Yes No
(g)	Whether the applicant or the applicant's authorised signatories/trust	ees/office bearers is
	(i) a politically exposed person Yes	No
	(ii) related to a politically exposed person Yes	No
	[For definition of politically exposed person refer to guidelines issued	under the Prevention of Money Laundering Act (PMLA)]
(h)	Taxpayer identification Number in the country of residence	
17 I/We	e , the applicant, in the capacity	of
do h	hereby declare that what is stated above is true to the best of my/our	information and belief.
Plac	ce	
	D D M M Y Y Y	Signature / Left Thumb Impression of Applicant
Date	e	(inside the box)

INSTRUCTIONS FOR FILLING FORM 49AA

- (a) Form to be filled legibly in BLOCK LETTERS and preferably in BLACK INK. Form should be filled in English only
- (b) Each box, wherever provided, should contain only one character (alphabet /number / punctuation sign) leaving a blank box after each word.
- (c) 'Individual' applicants should affix two recent colour photographs with white background (size 3.5 cm x 2.5 cm) in the space provided on the form. The photographs should not be stapled or clipped to the form. The clarity of image on PAN card will depend on the quality and clarity of photograph affixed on the form.
- (d) Signature / Left hand thumb impression should be provided across the photo affixed on the left side of the form in such a manner that portion of signature/impression is on photo as well as on form.
- (e) Signature /Left hand thumb impression should be <u>within the box</u> provided on the right side of the form. The signature should not be on the photograph affixed on right side of the form. If there is any mark on this photograph such that it hinders the clear visibility of the face of the applicant, the application will not be accepted.
- (f) Thumb impression, if used, should be attested by a Notary Public or an authorized officer in respective country of residence under official seal and stamp.
- (g) AO code (Area Code, AO Type, Range Code and AO Number) of the Jurisdictional Assessing Officer must be filled up by the applicant. These details can be obtained from the Income Tax Office or PAN Centre or websites of PAN Service Providers on www.utiitsl.com or www.protean-tinpan.com.
- (h) Guidelines for filling the Form 49AA:

m).	Item Details	Guidelines for filling	ng t	he 1	forn	n																					
	Full Name	Please select appr	opri	ate	title																						
		Do not use abbrevi	atio	ns i	n th	e F	irst	and	the	La	st n	am	e/Sı	urna	ame												
		For example RAVI	KAN	IT s	hou	ıld b	e v	vritte	en a	s:																	
		Last Name/Surname	R	Α	٧	ı	K	Α	N	Т																	
		First Name																									
		Middle Name																									
		For example SURE					Π		e wi	ritte	n as	s :															
		Name/Surname		Α		D	Α																				
		First Name	S	U	R	Ε	S	Н																			
		Middle Name																									
		Last Name/Surname			R				N																		
		First Name	_	-	0		A	М																			
		Middle Name	R	Α	V	I																					
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		Last Name/Surnaim	R	Α	0																						
		First Name	S	Α	Т	Υ	Α	М																			
		Middle Name	V	E	Ν	K	Α	Т		M		Κ															
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		For example M. S.	KAI K	Α	N	D	Α	s	W		SOI M	Y	SUF			K.A	IND	AS	WAI	VIY	sh	oulc	be	wri	tten	as	
		For example M. S.	KAI K	Α			<u> </u>	s					SUR			K.A	IND	AS	WAI	VIY	sh	oulc	d be	wri	tten	as	

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2	Abbreviation	Individ														to b	е р	rinte	ed c	n th	ne P	ΑN	car	d. N	lam	ne, i	f ab	bre	viate	ed,
	of the full name to be	should			•									•		e fie	eld a	as:												
	printed on the PAN card	Last		name	R		0																							
			Name		s	Α	Т	Υ	Α	М																				
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3	Have you ever been known by any other name?	If appli	icant	selects	s 'Yes	i, the	en i	t is r	mar	ıdat	ory	to	orov	ide	det	ails	of t	he o	the	r na	me.	Ins	struc		ns ir	n Ite	m N	No.	1 wit	th
4	Gender	This fi																			her	apı	olica	ants						
5	Date of Birth/Incor-	Date o				1			e: 2	nd A	_	ust □	197	'5 s	hou	ld b	e w	ritte	n a	s:										
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	of Body of Individuals/ Association of Persons	creation Incorp the da	oratio	n/Reg	gistra	ion;	HU	Fs:	Da																					
6	Details of Parents	Instruc Wheth						•								oly 1	or I	PAN	l by	fur	nis	nin	g m	oth	er's	s na	ame	e on	ly?	
	(Applicable to	It is ma		•											•					•	(ii) N	′o	wic	h to	an.	nlv	for !	DAN	Luci	ina
	Individuals only)	mothe	er's na	ame or	ıly. F	athei	r's ı	nam	e s	hou	ld È	e le	eft b	lani	Κ.		·				. ,				·					IIIg
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		Name father Paren the PA	to be 's nar t' field	e prin ne and l is sel	ted o	on th	ne l	PAN ame	l ca	ı rd: ∕en	Ap	pro the	pria forr	te f	lag o be	sho e pr	uld inte	be d or	selen the	ecte e P	ed to	in car	dica d. If	ate t	he 'M	nar oth	ne (er a	s a	Sing	gle
		If none	e of th	ne opti																						N ca	ard.	In o	ase	of

7	Address -Residence and office	R - Residence Address: For Individuals, HUF, AOP, BOI or AJP, residential blank.	address	is mandatory. Other applicants should leave this field
		O - Office Address:		
		(1) Name of Office and address to be mentioned Business/profession [Item No.13].	l in case	of individuals having source of income as salary or
		(2) In case of Firm, LLP, Company, Local Authorit mandatory.	ty and Ti	rust, name of office and complete address of office is
		For all categories of applicants, it is necessary to m State/Union Territory and PINCODE are mandatory		omplete address and the details of Town/City/District,
		In case, a foreign address is provided then it is ma country.	indatory	to provide Country Name along with ZIP Code of the
8	Address for	·		nce' or 'Office' and other applicants should necessarily
	communica- tion	indicate 'Office' as the Address for Communication.		
	tion	All communication will be sent at the address indica	ated in th	nis field.
9	Telephone Number and	(1) Telephone number should include country co Country code (ISD Code). For example :	de (ISD	code) and STD code or Mobile No. should include
	E-mail ID	(i) Telephone number 23555705 of Delhi she	ould be v	written as
		Country Code STD code		phone Number / Mobile number
		9 1 1 1	2	3 5 5 5 7 0 5
		Where '91' is the country code of India ar	nd 11 is t	he STD Code of Delhi.
		(ii) Mobile number 9102511111 of India shou	ld be wri	itten as
		Country Code STD code	Tele	phone Number / Mobile number
		9 1	9	1 0 2 5 1 1 1 1 1 1
		Where '91' is the country code of India.		
				ir "Telephone number" or valid "e-mail id" so that they blication and/or for receiving PAN through e-mail.
				ity on the mobile numbers mentioned in the application
		form.		
10	Status of Applicant	allotted in 'Firm' status.		case of 'Limited Liability Partnership', the PAN will be
11	Registration number	Not applicable to Individuals and HUFs. Mandatory issued by the Registrar of Companies or the conce		npany'. Company should mention registration number vernment Authority of country of residence.
12	Country of citizenship	This field is mandatory for all categories of applicar	its.	
13	Source of Income		ant then	mes, as mentioned in the form. In case, the income an appropriate business profession code should be iness/profession code:
		Code Business/ Profession	Code	Business/ Profession
		01 Medical Profession and Business	11	Films, TV and such other entertainment
		02 Engineering	12	Information Technology
		03 Architecture	13	Builders and Developers
		04 Chartered Accountant/ Accountancy	14	Members of Stock Exchange, Share Brokers and Sub-Brokers
		05 Interior Decoration	15	Performing Arts and Yatra
		06 Technical Consultancy	16	Operation of Ships, Hovercraft, Aircrafts or Helicopters
		07 Company Secretary	17	Plying Taxis, Lorries, Trucks, Buses or other Commercial Vehicles
		08 Legal Practitioner and Solicitors	18	Ownership of Horses or Jockeys
		09 Government Contractors	19	Cinema Halls and Other Theatres
		10 Insurance Agency	20	Others

14	Name and address of Repre- sentative Assessee	Section 160 of Indian Income Tax Act, 1961 provides that any 'specified person' (assessee) can be represented through Representative Assessee. Therefore, this column should be filled in by representative assessee only as specified in Section 160 of the Indian Income-tax Act, 1961, such as, an agent of the non-resident, guardian or manager of a minor, lunatic or idiot, Court of Wards, Administrator General, Official Trustee, receiver, manager, trustee of a Trust including Wakf.
		This field will contain particulars of the Representative Assessee. This field is mandatory if applicant is minor, deceased, idiot, lunatic or mentally retarded. Column 1 to 13 will contain details of person on whose behalf this application is submitted.
		Proof of Identity and Proof of address are also required for representative assessee.
15	Proof of Identity and Proof of Address documents	It is mandatory to attach proof of identity and proof of address with PAN application. Documents should be in the name of applicant . List of documents which will serve as proof of identity and address for each status of applicant is as given below:
Docu	ment acceptabl	e as proof of identity and address as per Rule 114(4) of Income Tax Rules, 1962
For I	ndividuals and	HUF

		Proof of Identity and Proof of address are	also	required for representative assessee.							
15	Proof of Identity and Proof of Address documents			proof of address with PAN application. Documents should be in hich will serve as proof of identity and address for each status of							
Docu	ument acceptable	e as proof of identity and address as per Ru	ıle 11	4(4) of Income Tax Rules, 1962							
For	Individuals and	HUF									
	Pro	of of Identity (Copy of)		Proof of address (copy of)							
2.	Copy of passport Copy of Persor Government of I	of Indian Origin (PIO) card issued by	1. 2.	Copy of Passport, or Copy of Person of Indian Origin (PIO) card issued by Government of India, or							
4.	Government of I Copy of other na or Taxpayer Io "Apostille" (in res the Hague Conv or High Commis the applicant is	as Citizen of India (OCI) card issued by ndia, or ational or citizenship Identification Number dentification Number duly attested by spect of countries which are signatories to ention of 1961) or by the Indian Embassy ssion or Consulate in the country where ocated or authorised officials of overseas eduled Banks registered in India.	3.4.5.6.	Copy of Overseas Citizen of India (OCI) card issue Government of India, or Copy of other national or citizenship Identification Numl Taxpayer Identification Number duly attested by "Apo (in respect of the countries which are signatories to Hague Convention of 1961) or by the Indian Embassy of Commission or Consulate in the country where the applicated or authorised officials of overseas branches of Schelbanks registered in India, or Copy of Bank account statement in the country of residence Copy of Non-resident External (NRE) bank account statement and in the country of residence Copy of Non-resident External (NRE) bank account statement and in the country of residence India or							
			7. 8. 9.	India, or Copy of Certificate of Residence in India or Residential permit issued by the State Police Authorities, or Copy of Registration certificate issued by the Foreigner's Registration Office showing Indian address, or Copy of Visa granted & Copy of appointment letter or contract from Indian Company & Certificate (in original) of Indian address issued by the employer.							
For	other than Indiv	iduals									
2.	where the applic (in respect of the Hague Convent or High Commiss the applicant is boranches of Sch Copy of registrat	ate of Registration issued in the country cant is located, duly attested by "Apostille" are countries which are signatories to the ion of 1961) or by the Indian Embassy ssion or Consulate in the country where ocated or authorised officials of overseas eduled Banks registered in India, or ion certificate issued in India or of approval	2.	Copy of Certificate of Registration issued in the country where the applicant is located, duly attested by "Apostille" (in respect of the countries which are signatories to the Hague Convention of 1961) or by the Indian Embassy or High Commission or Consulate in the country where the applicant is located or authorised officials of overseas branches of Scheduled Banks registered in India, or Copy of registration certificate issued in India or of approval granted to set up office in India by Indian Authorities.							
16	KYC Details	Qualified Foreign Investor, as prescribed	unde d by t	se of an application filled by a Foreign Institutional Investor or a r the regulations issued by Securities and Exchange Board of India he Securities and Exchange Board of India (SEBI) and Prevention s.							
17	Signature/ Thumb impression	Authorised Signatory in case of AOP, Bo Partner in case of Firm/LLP; or (vi) Trus lunatic/mentally retarded.	ody o stee;	t; or (ii) Karta in case of HUF; or (iii) Director of a Company; or (iv) f Individuals, Local Authority and Artificial Juridical Person; or (v) or (vii) Representative Assessee in case of Minor/deceased/idiot/ and in the space provided are liable to be rejected.							

GENERAL INFORMATION FOR PAN APPLICANTS

- (a) Applicants may obtain the application form for PAN (Form 49AA) from any IT PAN Service Centres (managed by UTIITSL) or TIN-Facilitation Centres (TIN-FCs) / PAN Centres (managed by Protean), or any other stationery vendor providing such forms or download from the Income Tax Department website (www.incometaxindia.gov.in) / UTIITSL website (www.utiitsl.com) / Protean website (www.protean-tinpan.com).
- (b) The fee for processing PAN application is as under:
 - If physical PAN Card is required, ₹ 107/- (including goods & service tax) will have to be paid by the applicant. In case, the PAN card is to be dispatched outside India then additional dispatch charge of ₹ 910/- will have to be paid by applicant.
 - If physical PAN Card is not required ₹ 72/- (including goods & service tax) will have to be paid by the applicant. PAN applicants will have to mention on the top of the application form "Physical PAN Card not required". In such cases, email ID will have to be mandatorily provided to receive e-PAN Card.
- (c) Those already allotted a ten digit alphanumeric PAN shall not apply again as having or using more than one PAN is illegal. However, request for a new PAN card with the same PAN or/and Changes or Correction in PAN data can be made by filling up 'Request for New PAN Card or/and Changes or Correction in PAN Data' form available from any source mentioned in (a) above. The cost of application and processing fee is same as in the case of Form 49AA.
- (d) Applicant will receive an acknowledgement containing a unique number on acceptance of this form. This **acknowledgement number** can be used for tracking the status of the application.
- (e) For more information / Application status enquiry contact:

Mode	Income-tax Department	Protean
Website	www.incometaxindia.gov.in	www.protean-tinpan.com
Call Center	1800-180-1961	020-27218080
Email ID		tininfo@proteantech.in
SMS		SMS PTNPAN <space>acknowledgement no. & sent to 57575 to obtain application status. For example>Type 'PTNPAN 881010101010100' and sent to 57575</space>
Address		INCOME TAX PAN SERVICES UNIT (Managed by Protean eGov Technologies Limited (formerly NSDL e-Governance Infrastructure Limited), 4th floor, Sapphire Chambers, Baner Road, Baner, Pune 411045.